

**State of Washington**  
**PUBLIC DISCLOSURE COMMISSION**  
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**MINUTES – Special Meeting**

9:00 a.m. | May 16, 2017

Evergreen Plaza Building, Room 206

711 Capitol Way

Olympia, Washington

**Commission Members Present (Participated via teleconference)**

Anne Levinson, Chair; John Bridges, Vice Chair; Jack Johnson, Member; Katrina Asay, Member; David Ammons, Member

**Staff Present**

BG Sandahl, Acting Executive Director; Kim Bradford, Communications and Outreach Director; Phil Stutzman, Compliance Officer; and Jana Greer, Administrative Officer

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The special meeting of the Public Disclosure Commission was called to order by Commission Chair Anne Levinson at 9:01 a.m.

**Executive Director Appointment | [Audio](#)**

The Commission met to discuss the candidates for the PDC Executive Director and possible appointment of a candidate.

**Executive Session**

The Commission went into executive session, pursuant to RCW 42.30.110, to discuss with legal counsel agency enforcement matters and pending and potential litigation and to review performance of public employees. The executive session will end at 12:45pm, unless extended by a further announcement at that time. If any action is to be taken by the Commission regarding any matters discussed during the executive session, such action will be taken in an open session.

**Return to Public Session | [Audio](#)**

The Commission returned to public session at 9:45 a.m.

Commission Chair Levinson stated that due to a limited budget and staff capacity of the PDC, the Commission approached the search process by first posting the position for a limited duration and doing an assessment of the initial applicant pool. If it didn't receive a certain caliber of candidates, then the Commission would consider an additional process.

The search process did produce 40 candidates, and the Commission was very pleased with the strength of the candidates.

The Commission sought an individual who could not only perform the usual roles of managing staff, budget, and operations, but also bring a broad range of skills with a strong commitment to the PDC mission.

The Executive Director will need to guide the PDC in a manner that helps to ensure the integrity of the political process through fair, objective, and effective application, administration, interpretation, and enforcement of the law. That person also will have to have a strong commitment to helping educate public officials, lobbyist, and candidates so that they can comply with a complex set of laws.

The Executive Director will need to lead the management team in the continuous process improvement work and to work with the Commission, agency staff, stakeholders, and legislators to identify and analyze statutory rule reform that will best serve the public interest. The Director also will need to work with CIO and Director of Communications on continuous improvement to the agency's electronic tools and access to information so that the PDC is embodying the best practices in the field.

The Executive Director will oversee all the PDC investigation and enforcement activities to make sure they are fair, effective, and timely, as well as act on the Commission's behalf when it delegates the resolution of minor complaints.

**Motion 17-021** Moved by Commissioner Ammons, seconded by Commissioner Johnson that:

**The Commission appoint Peter Lavallee to position of Executive Director effective June 1, 2017.**

Commissioner Ammons noted that Peter Lavallee had the strongest overall talents, skill-set, education, and background that allowed the Commission to select him as the PDC Executive Director. Commissioners Asay, Johnson, Bridges, and Chair Levinson concurred.

The motion passed.

**Motion 17-022** Moved by Commissioner Johnson, seconded by Commissioner Ammons that:

**The Commission delegate to the Commission Chair the establishment of a salary for the Executive Director.**

The motion passed.

The meeting was adjourned at 10:00 a.m.

Minutes approved May 25, 2017.