

State of Washington
PUBLIC DISCLOSURE COMMISSION
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MINUTES – Regular Meeting

9:30 a.m. | July 25, 2024

711 Capitol Way S. #206

Olympia, Washington

Commission Members

Allen Hayward, Chair; J. Leach, Vice Chair; Nancy Isserlis, Member Douglass North, Member; James Oswald, Member.

Staff Present

Peter Frey Lavalley, Executive Director; Kim Bradford, Deputy Director; James Gutholm, Chief Information Officer; Jana Greer, Administrative Officer; BG Sandahl, Compliance Officer; Erick Agina, Compliance Officer; Jordan Campbell, Compliance Coordinator; John Meader, Assistant Attorney General representing the Commission; Chad Standifer, Assistant Attorney General representing the Staff.

Staff Present (Participated via Microsoft Teams)

Tabitha Townsend, Interim Customer Service and Outreach Director; Susie Giles-Klein, Assistant Attorney General representing the Staff; Christina Shearer, Senior Financial Consultant, DES.

The regular meeting of the Public Disclosure Commission (PDC) was called to order by Chair Hayward at 9:30 a.m.

The July 25, 2024, Public Disclosure Commission meeting was streamed live via TVW at WAPDC.07.25.24. Public attended in-person or remotely via a MS Teams Link.

Chair Opening Comments | [PDC Meeting Video](#)

Chair Hayward welcomed all attendees and viewers to the July 25, 2024, Regular Commission meeting.

Public Comment | [PDC Meeting Video](#)

As was noticed and announced, a Teams video and conference line was provided for public comment during this time.

The following person(s) provided public comment:

- [Conner Edwards](#), campaign treasurer, commented on agency enforcement.
- [Cindy Madigan](#), Money and Politics Issue Chair of League of Women Voters, commented on agency enforcement.
- [Robert Parker](#), commented on agency enforcement.
- [Joe Kunzler](#), commented on agency enforcement.
- [Glen Morgan](#), commented on agency enforcement.
- [Callie Castillo](#), on behalf of Let's Go Washington, commented on an agency enforcement matter.

Written Comment(s) Submitted

- [Madigan](#)
- [Edwards](#)

- [Kunzler](#)

Consideration and Possible Approval of Meeting Minutes | [PDC Meeting Video](#)

Meeting minutes were presented to the Commission for consideration and possible approval:

- June 27, 2024, Regular Meeting

MOTION 24-042 Moved by Commissioner Isserlis and seconded by Commissioner Leach that the Commission approve the meeting minutes as submitted for the June 27, 2024, regular meeting.

The motion [passed](#) 5 – 0.

Budget Update | [PDC Meeting Video](#)

Executive Director Frey Lavalley and Christina Shearer, Senior Financial Consultant, DES, provided the budget update to the Commission.

Strategic Plan Update | [PDC Meeting Video](#)

Deputy Director Bradford provided the strategic plan update to the Commission on the C-4 compliance project.

Legislative Planning | [PDC Meeting Video](#)

Executive Director Frey Lavalley and Deputy Director Bradford presented the legislative planning update to the Commission.

- [Legislation](#)
- [Decision Packages](#)

Management Team Updates | [PDC Meeting Video](#)

- [Executive Director Update](#)
- [Deputy Director Update](#)
- [Information Technology Update](#)

Enforcement | [PDC Meeting Video](#)

10:37 a.m. The Commission conducted a hearing for [PDC Case 155479](#), Christal Olivia Irwin, alleging violations of RCW 42.17A.205 & .700 for failure to file a Candidate Registration (C-1) and Personal Financial Affairs Report (F-1) within 14 days of becoming a candidate for election year 2024, as required by law.

Commissioner Isserlis [recused](#) herself from this matter.

Jordan Campbell, Compliance Coordinator, [presented](#) the case to the Commission for consideration and possible action.

- [Memo](#)

Christal Olivia Irwin [participated](#) via phone on Microsoft Teams.

MOTION 24-043 Moved by Commissioner Leach and seconded by Commissioner North that the Commission find the respondent in violation of [RCW 42.17A.205](#) & [.700](#) for

failure to file a Candidate Registration (C-1) and Personal Financial Affairs Report (F-1) within 14 days of becoming a candidate for election year 2024 and assess a civil penalty of \$2,000 with \$1,000 suspended contingent on no further violations for four years, missing reports filed, and all prior and current penalties paid within 30 days of the Final Order.

The motion [passed](#) 4 – 0.

Management Team Updates | [PDC Meeting Video](#)

- [Customer Service and Filer Assistance Update](#)

Proposed Amendment to PDC Interpretation No. 02-01 | [PDC Meeting Video](#)

Deputy Director Bradford presented the proposed amendment to PDC interpretation No. 02-01

- [PDC Interpretation 02-01](#) - Contribution Limits from Bona Fide Political Party Committees and Caucus Political Committees to Legislative Candidates
 - [Memo](#)

MOTION 24-044

Moved by Commissioner North and seconded by Commissioner Oswald that the Commission adopt the proposed amendment to PDC Interpretation No. 02-01.

The motion [passed](#) 5 – 0.

Enforcement Update | [PDC Meeting Video](#)

Erick Agina, Compliance Officer, presented the enforcement update as of July 17, 2024.

Case Review | [PDC Meeting Video](#)

The Commission reviewed a request to refer PDC Case [140213](#), Let's Go Washington (Sponsored by Brian Heywood), for possible Commission action on a referral to the Attorney General's Office pursuant to [RCW 42.17A.755\(4\)](#).

Commissioner Oswald [recused](#) himself from this matter.

Executive Director Lavalley [provided](#) a brief status update on the matter.

- [Referral Request Ltr Jul 17, 2024](#)

Closed Session

[11:32 a.m.](#) The Commission went into closed session at 2:43 p.m. to discuss matters allowed in closed session pursuant to [RCW 34.05.449\(5\)](#) and [RCW 5.60.060\(2\)\(a\)](#) (attorney client privilege.)

Returned to public meeting at [11:49 a.m.](#)

MOTION 24-045

Moved by Commissioner Leach and seconded by Commissioner Isserlis that the Commission deny the request to refer PDC Case [140213](#), Lets Go Washington, to the Attorney General's Office.

The motion [passed](#) 4 – 0.

MOTION 24-046 Moved by Commissioner Leach and seconded by Commissioner Isserlis that the Commission schedule a hearing in August 2024 for PDC Case 140213.

The motion [passed](#) 4 – 0.

Commissioner Leach [withdrew](#) his motion.

MOTION 24-047 Moved by Commissioner Leach and seconded by Commissioner Isserlis that the Commission reserve time for August 2024 for a hearing on the matter of PDC Case 140213, if charged in advance of the hearing.

The motion [passed](#) 4 – 0.

Break/Executive Session

[12:04 p.m.](#) Discussion of matters allowed in executive session pursuant to [RCW 42.30.110](#), regarding enforcement matters, review of performance of public employees, and discussion with legal counsel of litigation or potential litigation when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence. Final action regarding these matters, or other matters properly discussed during executive session, will be taken following the executive session.

Returned to public meeting at [12:50 p.m.](#)

Adjourned at [12:50 p.m.](#)

APPROVED August 22, 2024.