

State of Washington
PUBLIC DISCLOSURE COMMISSION
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MINUTES – Regular Meeting
9:30 a.m. | December 11, 2025
711 Capitol Way S. #206
Olympia, Washington

Commission Members Present

J. Leach, Chair; Douglass North, Vice Chair; James Oswald, Member.

Staff Present

Peter Frey Lavalley, Executive Director; Kim Bradford, Deputy Director; Sean Flynn, General Counsel; James Gutholm, Chief Information Officer; Jana Greer, Administrative Officer; Nate Meyer, Customer Service and Outreach Manager; BG Sandahl, Compliance Officer; Natalie Johnson, Communications Specialist John Meader, Assistant Attorney General representing the Commission.

Staff Present (Participated via Microsoft Teams)

Erick Agina, Compliance Officer; Shearer, Senior Financial Consultant, DES; Susie Giles-Klein, Assistant Attorney General representing the Staff.

The regular meeting of the Public Disclosure Commission (PDC) was called to order by Chair Leach at 9:30 a.m.

The December 11, 2025, Public Disclosure Commission meeting streamed live via TVW at [PDC.12.11.2025](#). Public attended remote via a MS Teams Link.

Chair Opening Comments | [PDC Meeting Video](#)

Chair Leach welcomed all attendees and viewers to the December 11, 2025, Regular Commission meeting.

He welcomed representatives of the Unsoeld family who were attending the meeting in person.

Consideration and Possible Approval of Meeting Minutes | [PDC Meeting Video](#)

Meeting minutes were presented to the Commission for consideration and possible approval:

- October 23, 2025, Regular Meeting

MOTION 25-072 Moved by Commissioner Oswald and seconded by Commissioner North that the Commission approve the meeting minutes for the October 23, 2025, regular meeting as submitted.

The motion [passed](#) 3 – 0.

Proposed 2026 Commission Meeting Dates | [PDC Meeting Video](#)

The 2026 PDC Commission meeting dates were presented to the Commission for consideration and possible approval.

Chair Leach asked the commissioners if they agreed to the proposed dates for 2026 as submitted.

MOTION 25-073 Moved by Commissioner North and seconded by Commissioner Oswald that the Commission approve the proposed 2026 meeting dates as presented to be submitted to the code reviser.

The motion [passed](#) 3 – 0.

Public Comment | [PDC Meeting Video](#)

As was noticed and announced, a Teams video and conference line was provided for public comment during this time.

The following person(s) provided public comment.

- [Conner Edwards](#), campaign treasurer, commented on mini to full reporting.

Written comment(s) submitted:

- [CN4 Partners](#)
- [Trask](#)
- [Kunzler](#)
- [Edwards](#)
- [Lazar](#)

Proposal to Honor Jolene Unsoeld | [PDC Meeting Video](#)

Kim Bradford, Deputy Director, presented a proposal to honor Jolene Unsoeld to the Commission for consideration and possible approval.

- [Commission Memo](#)

The following person(s) [participated](#) in person:

- Karen Fraser, retired State Senator.
- Krag Unsoeld, son of Jolene Unsoeld.
- Regon Unsoeld, son of Jolene Unsoeld.
- Doug Levy, former congressional staffer for Jolene Unsoeld.

MOTION 25-074 Moved by Commissioner Oswald that the Commission name the PDC Commission meeting room the Jolene Unsoeld room.

The motion was [amended](#).

Chair Leach added a friendly amendment to the motion to include any space that the Commission uses as its designated meeting space be named the Jolene Unsoeld room in the event the PDC would lease a new space.

MOTION 25-075 Moved by Commissioner Oswald and seconded by Commissioner North that the Commission name any designated meeting space the Commission utilizes as the Jolene Unsoeld room.

The motion [passed](#) 3 – 0.

MOTION 25-076 Moved by Commissioner Oswald and seconded by Commissioner North that the Commission authorize PDC staff to establish an internship or externship with Evergreen State College called the Jolene Unsoeld internship/externship.

The motion [passed](#) 3 – 0.

Mini to Full Reporting Process | [PDC Meeting Video](#)

Nate Meyer, Customer Service and Outreach Manager, and Deputy Director Bradford updated the Commission on the mini-to-full reporting process.

- [Overview](#)

Legislative Update | [PDC Meeting Video](#)

Deputy Director Bradford and General Counsel Sean Flynn provided a legislative update to the Commission.

Deputy Director Bradford reported that the PDC's request legislation had been introduced as [SB 5840](#) by Sens. Wilson and Valdez,.

- [Summary](#)

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BREAK | [PDC Meeting Video](#)

[Start](#): 11:31 a.m.

[Return](#): 11:37 a.m.

Rulemaking | [PDC Meeting Video](#)

General Counsel Sean Flynn presented the proposal to update all statutory references in the rules to the Commission for consideration and possible advanced adoption.

- [Memo](#) – Rulemaking Report re Recodification

MOTION 25-077 Moved by Commissioner Oswald and seconded by Commissioner North that the Commission approve the filing on December 23rd, 2025, of the expedited rules implementing the recodification for an effective date of January 1st, 2026.

The motion [passed](#) 3 – 0.

General Counsel Flynn provided an [update](#) on proposed permanent rulemaking regarding party slate cards to include ballot propositions.

- [Memo](#) – Rulemaking re: Slate Cards | [Proposed Rule WAC 390-17-090](#) re: Slate Cards

MOTION 25-078 Moved by Commissioner North and seconded by Commissioner Oswald that the Commission authorize promulgation of the proposed rules and schedule a public hearing for the February 12th, 2026, regular Commission meeting.

The motion [passed](#) 3 – 0.

Budget Update | [PDC Meeting Video](#)

Executive Director Peter Frey Lavallee provided the budget update to the Commission.

Management Team Updates | [PDC Meeting Video](#)

- [Executive Director Update](#).
- [Deputy Director Update](#).
 - Annual Report Draft
- [Information Technology Update](#).
- [Customer Service and Filer Assistance Update](#).

Enforcement Update | [PDC Meeting Video](#)

Erick Agina, Compliance Officer, presented the enforcement update for December 2025.

- Enforcement Report – Categorization and Status of Open Cases.

Executive Session

[11:58 a.m.](#) Discussion of matters allowed in executive session pursuant to [RCW 42.30.110](#), regarding enforcement matters, review of performance of public employees, and discussion with legal counsel of litigation or potential litigation when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence. Final action regarding these matters, or other matters properly discussed during the executive session, will be taken following the executive session.

Executive session ended at [12:54 p.m.](#)

[Adjourned](#) at 12:54 p.m.

Approved January 22, 2026.